Gifts and Entertainment Disclosures

User-friendly Forms • Centralized Collection • Easy Follow-Up & Approvals

Don't let gift and entertainment approvals become a liability. Managing gift and entertainment approvals often creates enormous administrative burdens. **Simplify the process so your employees can easily submit requests from any device.** The intuitive interface prompts users to provide key details to avoid confusion. Configurable automated workflows route each request to the appropriate approvers based on the criteria you specify.

Employees access a centralized portal to confidently submit detailed requests in just minutes. Configurable rules route each request to the proper approver based on transaction specifics and your defined policies. **Automated campaigns and email notifications keep everyone looped in to facilitate timely approvals.** With this streamlined system, you can consistently enforce gift and entertainment policies while empowering employees.

Turn gift and entertainment approvals **from a liability to an opportunity** to gather data and crowdsource risk intelligence. Hassle-free approvals and user friendly interfaces empower employees to prevent impropriety with transparent gift & entertainment approvals.

> "I highly recommend [Ethico] to deliver responsive, high-quality, independent, and objective compliance reporting solutions."

G2 Review

Key Features

- **CONFIGURABLE WORKFLOWS**
  Automated routing rules send gift and entertainment requests to designated approvers based on criteria like dollar amounts or employee seniority for efficient review.
- **INTAKE FORMS BY YOUR DESIGN**
  Nearly every field on the gift and entertainment request form can be configured to capture your organization's specific disclosure requirements.
- **EASY DOCUMENT UPLOAD**
  Employees can upload images of receipts, event brochures, or other documentation needed by approvers to make informed decisions on requests.
- **REAL-TIME DASHBOARD**
  The intuitive dashboard offers transparency into pending requests, approvals, and more, with real-time updates.
- **EMAIL NOTIFICATIONS**
  Automated emails keep employees notified when requests are approved, denied, or if additional details are required for efficient follow-up.
- **CONDITIONAL LOGIC**
  Irrelevant questions are hidden based on previous responses, ensuring employees only see appropriate fields.

Disclosures Employees Will Actually Use

Our solution is designed to be user-friendly for requestors and transparent for approvers. Email notifications keep everyone in the loop on pending requests. With transparency, consistency, and efficiency, you can ensure compliance without headaches.